

To: Chief Executives
 Salaries and Wages
 Human Resources
 Pension Contacts

Circular 10/2013
 20 September 2013

At: All Employing Authorities

Dear Colleagues,

LGPS (NI) 2014 – Employer Training Seminars 24 and 25 October 2013

The purpose of this circular is to advise employers of two employer training seminars on the proposed LGPS (NI) 2014. These seminars will be held in Belfast on the 24 and 25 October 2013.

Background

The Department of Environment has consulted once on the proposed 2014 Scheme and, although the outcome of this consultation is awaited and a further consultation expected, we understand that it is still the Department's intention to introduce the new Scheme on 1 April 2014.

As the 2014 Scheme will have a wide impact we have organised two training seminars to help employers prepare for the new Scheme.

Details of the seminars

The employer training seminars will be held as follows:

Date	Venue	Time
Thursday 24 October 2013	Park Avenue Hotel, 158 Hollywood Road, Belfast, BT4 1PB	1.30pm – 4.45pm
Friday 25 October 2013	Park Avenue Hotel, 158 Hollywood Road, Belfast, BT4 1PB	9.30am – 12.45pm

Coffee and tea will be available on arrival and during a refreshment break. Please note that the seminars will begin promptly at the times indicated and each attendee will receive a complete set of handouts at the venue.

Intended Audience and Content

The seminars are aimed at employing authority staff who are involved in day-to-day administration of the LGPS (NI). It is expected that the majority of attendees will be from HR and Payroll Departments or Pension Contacts within employing authorities.

The content will include:

- A Scheme overview
- HR implications
- Payroll implications
- Financial implications

Presenter

The seminars will be presented by Tim Hazlewood, Pension Training and Development Manager for the Local Government Association in England and Wales. Tim is midway through a series of similar seminars for employers within the LGPS in England and Wales and we are delighted that he has agreed to provide two bespoke seminars for employers in the LGPS (NI). These seminars will be tailored as best as possible for the proposed Scheme in Northern Ireland but there could be some changes when the legislation is finally made.

Booking

As places are limited at both sessions please respond to sinead.oneill@nilgosc.org.uk by **Friday 11 October** to confirm attendance at either of the seminars, with the name, job title and email address of staff who wish to attend.

Please do not hesitate to contact our Employer Liaison Officer, Ruth Stewart, or myself if you have any queries.

Yours faithfully



Zena Kee
Pensions Manager