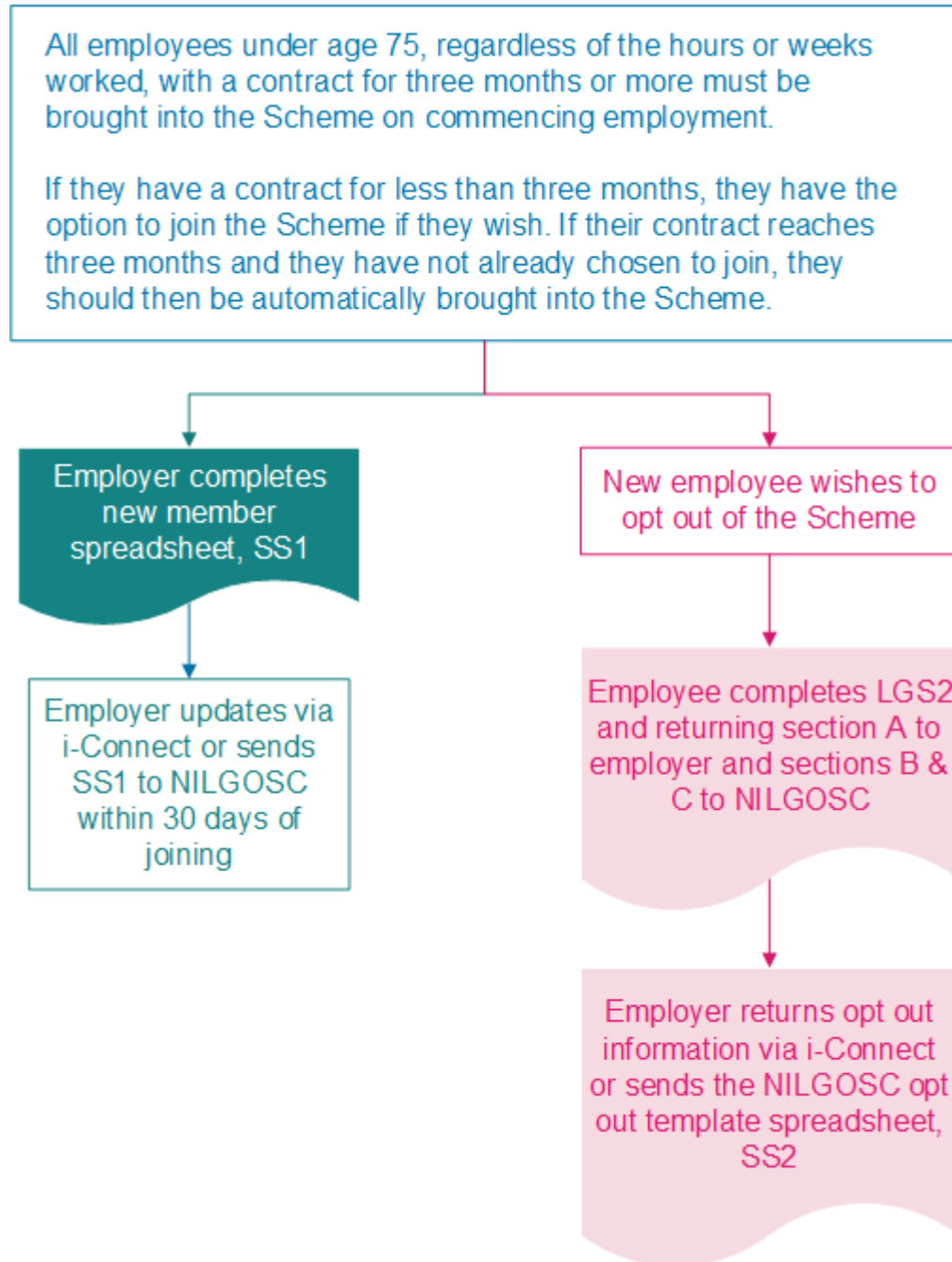
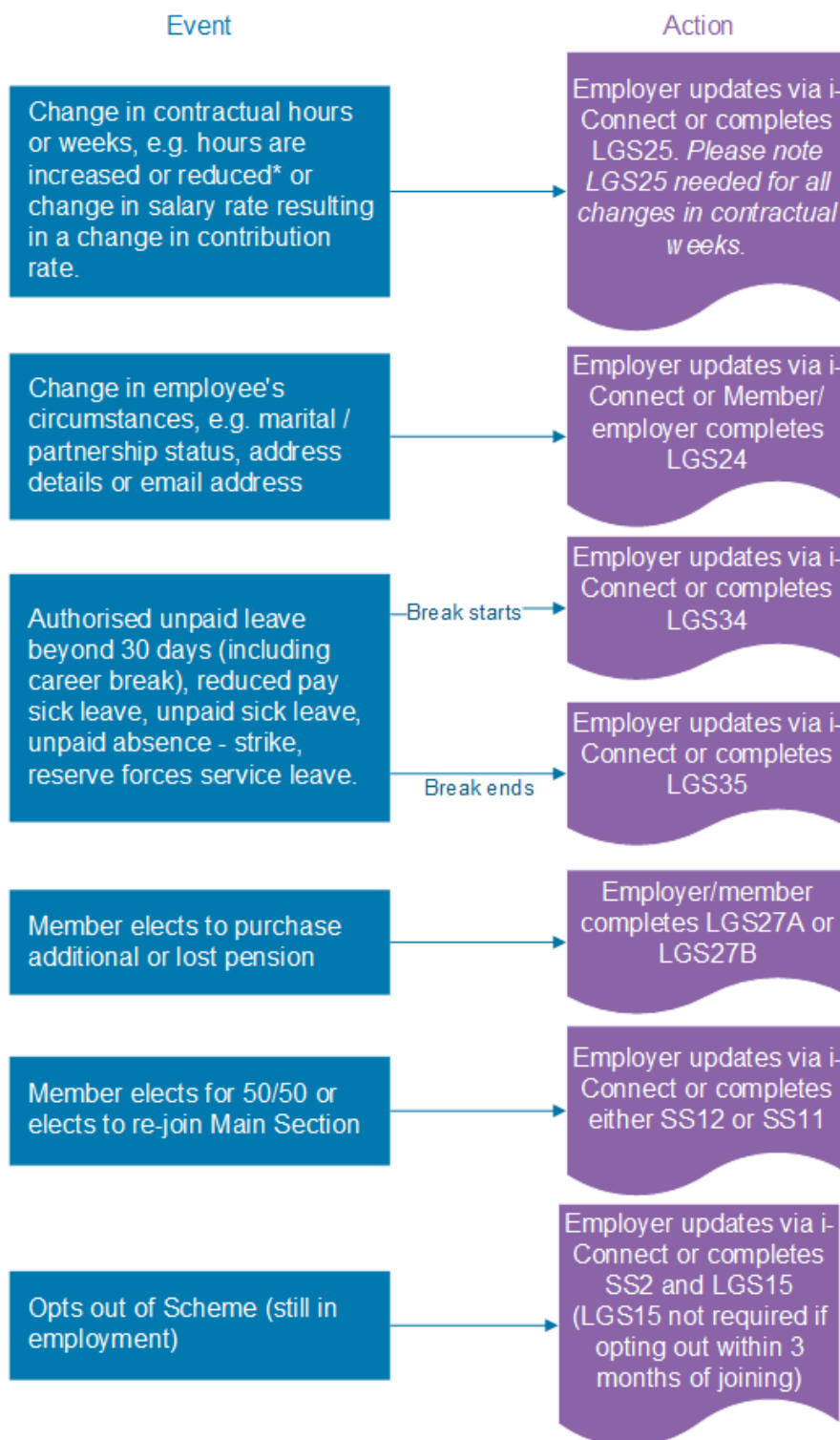


Flowcharts for Forms

Flowchart – Member commences employment



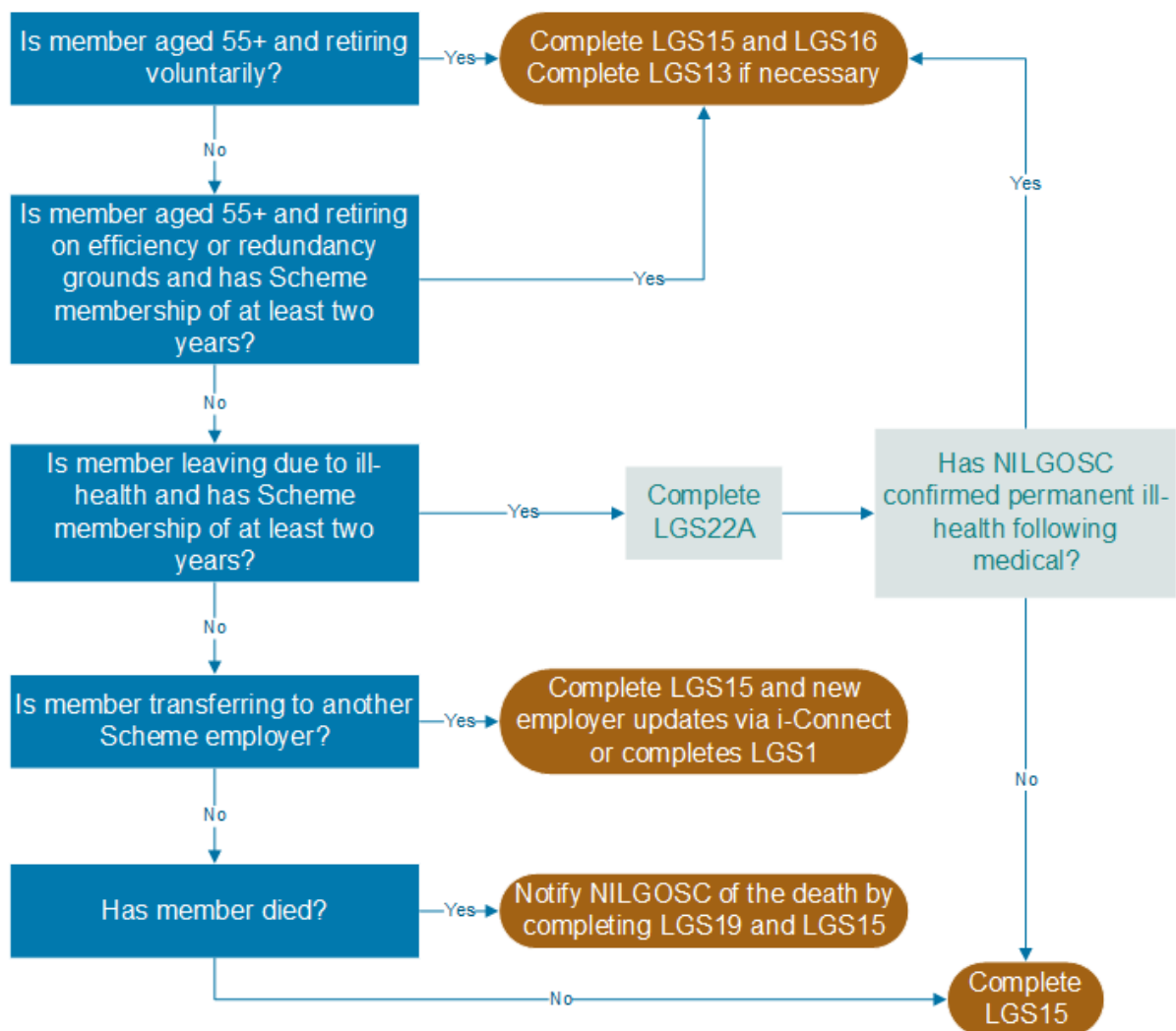
Flowchart – Forms or spreadsheets completed during membership



* Changes in contractual hours or weeks are only required for those members who are subject to the underpin, who are buying old added years or who were active before 1 April 2009 and born before 1 April 1964.

Send completed forms to NILGOSC within the relevant timescale

Flowchart – Member leaves employment with more than two years’ membership



SEND COMPLETED LGS15 TO NILGOSC WITHIN FIVE WORKING DAYS OF LEAVING DATE AND LGS 16 THREE MONTHS IN ADVANCE OF RETIREMENT.

LGS16 forms should be sent to lgs16@nilgosc.org.uk

LGS15 forms should be sent to lgs15@nilgosc.org.uk

LGS19 SHOULD BE COMPLETED AND FORWARDED AS SOON AS POSSIBLE

The Government is proposing increasing the national minimum pension age, the earliest you can access pension benefits, from age 55 to age 57 from 2028.

Flowchart – Member leaves employment with less than two years’ membership

